



# Employment Application

Redeeming Love Ministries, Inc. is an equal opportunity employer.

(PLEASE PRINT)

Date of Application \_\_\_\_\_ Position(s) Applied for \_\_\_\_\_

Date Available to Start Employment \_\_\_\_\_ Salary Desired \_\_\_\_\_

Type of Employment Desired: \_\_\_ Full-time \_\_\_ Part-time \_\_\_ Temporary

Hours available to work:

M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F \_\_\_\_\_ Sat \_\_\_\_\_

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## Personal Information

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Number Street City State Zip Code

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

1. Have you ever been employed with us before? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, when? \_\_\_\_\_

2. Are you currently employed? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, may we contact your current employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

3. Can you provide documentation to establish eligibility  
for employment as required by the INS? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Proof of citizenship or immigration status may be required upon employment.)

4. Have you been convicted of a felony within the last 7 years? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Conviction will not necessarily disqualify applicant from employment.)  
If yes, please state the name of offense, when, where, and disposition:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. What is your reason for seeking employment here?

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### Education/Training

High School \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate? \_\_\_\_ Yes \_\_\_\_ No

College \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Degree \_\_\_\_\_

Trade School \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Degree \_\_\_\_\_

Other \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Did you graduate? \_\_\_\_ Yes \_\_\_\_ No Degree \_\_\_\_\_

Special Study/Internship/Research/Honors received:

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Job Related Skills (licenses):

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Job Related Activities/Professional Memberships/Offices held:

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## References

Please provide three employment and two personal references.

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship and Years acquainted: \_\_\_\_\_
  2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship and Years acquainted: \_\_\_\_\_
  3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship and Years acquainted: \_\_\_\_\_
  4. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship and Years acquainted: \_\_\_\_\_
  5. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
Relationship and Years acquainted: \_\_\_\_\_
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## Employment Experience

Start with most recent job. Include job related military service assignments and volunteer activities.

1. Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Ending Salary/Wage \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

2. Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Ending Salary/Wage \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

3. Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Ending Salary/Wage \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

4. Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Ending Salary/Wage \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

5. Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
Job Title: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Ending Salary/Wage \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
May we contact your previous employer for a reference? \_\_\_\_\_ Yes \_\_\_\_\_ No

*If you need additional space, please continue on a separate sheet of paper.*

**NOTES (additional job-related information):**

## Pre-Employment Statement

Please read carefully and sign the statement below.

I understand and agree that:

1. The information given herein is true and complete to the best of my knowledge. Any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.
2. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision (including employment reference checking and background/credit check). I release my prospective employer and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any employment decisions based upon such information.
3. This application for employment shall be considered active for a period of time not to exceed 180 days. If I wish to be considered for employment beyond this time period, I understand that I need to inquire as to whether or not applications are being accepted at that time.
4. Neither this document nor any offer of employment from the employer constitutes an employment contract unless a specific document to that effect is executed by the employer and me in writing. If I am hired, my employment will be "at will" and without fixed term and may be terminated at any time.
5. I am required to abide by all rules and regulations of the employer. I understand, also, that I must be willing and able to demonstrate commitment to Redeeming Love Ministries, Inc. mission, vision, core operational values and statement of faith in the execution of position responsibilities.
6. Completing this form does not indicate there is an available position and does not obligate the Company to hire me.

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Signature of Applicant

Date